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## 33 APA Referencing

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Note: this page is only an introduction to the APA (American Psychological Association) referencing system. For a comprehensive guide please refer to:

**American Psychological Association. (2001). *Publication manual of the American Psychological Association* (5th ed.). Washington DC: APA.**

***It is very important that you check the assignment guide for your Department or School as some details, eg punctuation, may vary from the guidelines on this page. You may be penalised for not conforming to your school's requirements.***

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### What is Referencing?

Referencing is a standardised method of acknowledging sources of information and ideas that you have used in your assignment in a way that uniquely identifies their source. Direct quotations, facts and figures, as well as ideas and theories, from both published and unpublished works, must be referenced.

There are many acceptable forms of referencing. This information sheet provides a brief guide to the APA referencing style for in-text citations and for creating the Reference List. (See examples following). Within the text of the assignment the author's name is given first, followed by the publication date. Include page numbers for direct quotations and also where it is useful to provide a page number. A reference list at the end of the assignment contains the full details of all the in-text citations.

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### Why Reference?

Referencing is necessary to avoid plagiarism, to verify quotations, and to enable readers to follow-up and read more fully the cited author's arguments.

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### Steps Involved in Referencing

1. Note down the full bibliographic details of the source from which the information is taken. Include the relevant page number(s).

In the case of a **book**, 'bibliographical details' refers to: author/editor, year of publication, title, edition, volume number, place of publication and publisher as found on the front and back of the title page. (Not all of these details will necessarily be applicable).

In the case of a **journal article** the details required include: author of the article, year of publication, title of the article, title of the journal, volume and issue number of the journal, and page numbers.

For all **electronic information**, in addition to the above you should note the date that you accessed the information, and database name or web address (URL).

2. Insert the citation at the appropriate place within the text of the document (see examples below).
3. Provide a reference list at the end of the document (see examples below).

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### In-Text Citations

When citing references within the text of an assignment, use the name of the author, followed by the year of publication. When directly quoting from another source, the relevant page number must be given. When

paraphrasing or referring to an idea from another source which is a book or lengthy text, include the relevant page number, as it is useful to provide a page number for the reader.

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### **How to Create a Reference List**

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A reference list only includes books, articles etc that are cited in the text. In contrast, a bibliography is a list of relevant sources for background or for further reading.

The reference list is arranged alphabetically by author. Where an item has no author it is cited by its title, and ordered in the reference list or bibliography alphabetically by the first significant word of the title.

The APA style requires the second and subsequent lines of the reference to be indented, as shown in the examples below, to highlight the alphabetical order.

**Examples of referencing:**

<b>Books</b>	<b>In-Text Example</b>	<b>Reference List Example</b>	<b>Endnote (which reference type?)</b>
<i>Single author</i>	The theory was first propounded in 1993 (Comfort, 1997, p. 58) <b>OR</b> Comfort (1997, p. 58) claimed that...	Comfort, A. (1997). <i>A good age</i> . London: Mitchell Beazley.	Book
<i>2 authors</i>	Madden and Hogan (1997, p.17).... <b>OR</b> “... to achieve consistency” (Madden & Hogan, p. 45). <b>OR</b> (Madden & Hogan, 1997, p. 45)	Madden, R., & Hogan, T. (1997). <i>The definition of disability in Australia: moving towards national consistency</i> . Canberra: Australian Institute of Health and Welfare.	Book
<i>3, 4 or 5 authors</i>	Guerin, Labor, Morgan, Reesman and Willingham (2005, p. 6) found ... <b>Cite all authors in first citation in text</b> Guerin et al. (2005, p. 6) found ... <b>Use as subsequent 1st citation per following paragraphs</b>	Guerin, W. L., Labor, E., Morgan, L., Reesman, J. C., & Willingham, J. R. (2005). <i>A handbook of critical approaches to literature</i> . New York: Oxford University Press.	Book
<i>6 or more authors</i>	(Rodgers et al., 1996, p. 35)	Rodgers, P., Smith, K., Williams, D., Conway, L., Robinson, W., Franks, F., et al. (2002). <i>The way forward for Australian libraries</i> . Perth: Wombat Press.	Book
<i>No author</i>	( <i>Employment the Professional Way</i> , 2000)	<i>Employment the professional way: a guide to understanding the Australian job search process for professionally qualified migrants</i> . (2000). Carlton, Vic: Australian Multicultural Foundation.	Book

<i>Multiple works by same author</i>	University research (Brown, 1982, 1988) has indicated that...	Brown, P. (1982). <i>Corals in the Capricorn group</i> . Rockhampton: Central Queensland University.  Brown, P. (1988). <i>The effects of anchor on corals</i> . Rockhampton: Central Queensland University.  <b>Order chronologically in the reference list.</b>	Book
<i>Multiple works published in the same year by the same author</i>	In recent reports (Napier, 1993a, 1993b)...	Napier, A. (1993a). <i>Fatal storm</i> . Sydney: Allen & Unwin.  Napier, A. (1993b). <i>Survival at sea</i> . Sydney: Allen & Unwin.  <b>Order alphabetically by title in the reference list.</b>	Book
<i>Editor</i>	(Kastenbaum, 1993, p. 51)	Kastenbaum, R. (Ed.). (1993). <i>Encyclopedia of adult development</i> . Phoenix: Oryx Press.	Edited Book
<i>Different Editions</i>	(Renton, 2004, p. 51)	Renton, N. (2004). <i>Compendium of good writing</i> . (3rd ed.). Milton: John Wiley & Sons.  <b>An edition number is placed after the title of the work - this is not necessary for a first edition.</b>	Book
<i>Article or chapter in a book</i>	As discussed by Blaxter (1976)...	Blaxter, M. (1976). Social class and health inequalities. In C. Carter & J. Peel (Eds.), <i>Equalities and inequalities in health</i> (pp. 120-135). London: Academic Press.	Book Section
<i>Article or chapter in a book – no author</i>	("Solving the Y2K Problem," 1997)	Solving the Y2K problem. (1997). In D. Bowd (Ed.), <i>Technology today and tomorrow</i> (p. 27). New York: Van Nostrand Reinhold.	Book Section
<i>E-book</i>	(Pettinger, 2002, p. 45)	Pettinger, R. (2002). <i>Global organizations</i> . Oxford: Capstone Publishing. Retrieved September 28, 2004, Curtin University Library & Information Service E-Books: <a href="http://opac.lis.curtin.edu.au/">http://opac.lis.curtin.edu.au/</a>	Electronic Source (put September 28, 2004 in the <i>Access Date</i> field, Curtin University Library & Information Service E-Books in <i>URL</i> )

<b>Print Journals</b>	<b>In-Text Example</b>	<b>Reference List Example</b>	
Article	As mentioned by Wharton (1996)... <b>OR</b> "... when abseiling" (Wharton, 1996, p. 8).	Wharton, N. (1996). Health and safety in outdoor activity centres. <i>Journal of Adventure Education and Outdoor Leadership</i> , 12(4), 8-9.	Journal Article
Article – no author	It's a growing problem in the U.K. ("Anorexia Nervosa," 1969)...	Anorexia nervosa. (1969). <i>British Medical Journal</i> , 1, 529-530.	Journal Article
Newspaper article	(Towers, 2000)	Towers, K. (2000, January 18). Doctor not at fault: coroner. <i>The Australian</i> , p. 3.	Newspaper Article
Newspaper article – no author	("Rate Rise," 2005)	Rate rise scares new home buyers away. (2005, April 29). <i>Sydney Morning Herald</i> , p. 35.	Newspaper Article
Press release	(Watersmith, 2000)	Watersmith, C. (2000, March 1). <i>BHP enters new era</i> , [Press release]. Melbourne: BHP Limited.	Report (put 2000, March 1 in the <i>Year</i> field, Press release in <i>Report Number</i> )
<b>Electronic Journals</b>	<b>In-Text Example</b>	<b>Reference List Example</b>	
Full text from an electronic database	(Madden, 2002) <b>OR</b> As Madden (2002) states...	Madden, G. (2002). Internet economics and policy: an Australian perspective. <i>Economic Record</i> , 78, 343-358. Retrieved October 16, 2002, from ABI/Inform database.	Journal Article
Full text from an electronic database – no author	The Internet has had a huge impact on the Australian economy ("Internet Economics," 2002)...	Internet economics and policy: an Australian perspective. (2002). <i>Economic Record</i> , 78, 343-358. Retrieved October 16, 2002, from ABI/Inform database.	Journal Article
Full text newspaper, newswire or magazine from an electronic database – no author	("WA Packed," 2004)	WA packed with overseas appeal. (2004, November 12). <i>The West Australian</i> , p. 47. Retrieved November 13, 2004, from Factiva database.	Newspaper  (put November 13, 2004 in the <i>Notes</i> field, Factiva database in <i>Type of Article</i> )

Full text from Internet	(Sopensky, 2002)	Sopensky, E. (2002). Ice rink becomes hot business. <i>Austin Business Journal</i> . Retrieved October 16, 2002, from <a href="http://www.bizjournals.com/austin/stories/2002/10/14/smallb1.html">http://www.bizjournals.com/austin/stories/2002/10/14/smallb1.html</a>	Journal Article (put October 16, 2002 in the <i>Access Date</i> field, <a href="http://www.bizjournals.com/austin/stories/2002/10/14/smallb1.html">http://www.bizjournals.com/austin/stories/2002/10/14/smallb1.html</a> in <i>Database</i> )
Article from Curtin E-Reserve	(Davidhizar & Dowd, 1997)	Davidhizar, R., & Dowd, S.B. (1997). The art of giving an effective presentation. <i>Health Care Supervisor</i> , 15(3), 25-31. Retrieved October 16, 2002, from Curtin University of Technology Library & Information Service E-Reserve: <a href="http://opac.lis.curtin.edu.au">http://opac.lis.curtin.edu.au</a>	Journal Article (put October 16, 2002 in the <i>Access Date</i> field, Curtin University Library & Information Service E-Reserve in <i>Database</i> )
Article from a database in CD-ROM format (BPO)	(La Rosa, 1992)	La Rosa, S.M. (1992). Marketing slays the downsizing dragon. <i>Information Today</i> , 9(3), 58-59. Retrieved October 16, 2002, from UMI Business Periodicals Ondisc database.	Journal Article  (put October 16, 2002 in the <i>Access Date</i> field, UMI Business Periodicals Ondisc in <i>Database</i> )
<b>World Wide Web</b>	<b>In-Text Example</b>	<b>Reference List Example</b>	
Document on WWW	"It's essential you learn how to reference" (Dawson, Smith, Deubert & Grey-Smith, 2002).	Dawson, J., Smith, L., Deubert, K., & Grey-Smith, S. (2002). 'S' <i>Trek 6: Referencing, not plagiarism</i> . Retrieved October 31, 2002, from <a href="http://studytrekk.lis.curtin.edu.au/">http://studytrekk.lis.curtin.edu.au/</a>	Electronic source (use <i>Access Date</i> & <i>URL</i> fields for retrieved statement)
Document on WWW – No author	(Leafy Seadragons, 2001)	Leafy seadragons and weedy seadragons (2001). Retrieved November 13, 2002, from <a href="http://www.windspeed.net.au/~jenny/seadragons/">http://www.windspeed.net.au/~jenny/seadragons/</a>	Electronic source (use <i>Access Date</i> & <i>URL</i> fields for retrieved statement)
Document on WWW – No date	(Royal Institute of British Architects, n.d.)	Royal Institute of British Architects (n.d.). <i>Shaping the future: Careers in architecture</i> . Retrieved May 31, 2005, from <a href="http://www.careersinarchitecture.net/">http://www.careersinarchitecture.net/</a>	Electronic source (put Royal Institute of British Architects in the <i>Author</i> field, n.d. in <i>Year</i> , use <i>Access Date</i> & <i>URL</i> fields for retrieved statement)

<b>Government Publications</b>	<b>In-Text Example</b>	<b>Reference List Example</b>	
<i>Acts of Parliament</i>	The Commonwealth's <i>Copyright Act 1974</i> .....  (In future references, omit date)	<b>Legislation is included in a list of references only if it is important to an understanding of the work. Set the list apart from the main body of the reference under the subheading 'Legislation'. Essential elements: Short Title of Act Year (Jurisdiction) eg.</b>  <i>Copyright Act 1968 (Cwlth)</i>  <b>If legislation is obtained from an electronic database, add a retrieved statement as for electronic journal articles.</b>	Enter in-text citation manually
<i>Cases</i>	( <i>The State of New South Wales v. The Commonwealth</i> , 1915)	<i>The State of New South Wales v. The Commonwealth</i> (1915) 20 CLR 5.	Case  (put 20 CLR 5 in the <i>Abbreviated Case Name</i> field)  You will need to edit the in-text citation for it to appear correctly
<i>Australian Bureau of Statistics Bulletin</i>	(Australian Bureau of Statistics, 1999)	Australian Bureau of Statistics. (1999). <i>Disability, ageing and carers: summary of findings</i> (No. 4430.0). Canberra: ABS.	Report (put No. 4430.0 in the <i>Accession Number</i> field)
<i>Australian Bureau of Statistics from AusStats</i>	(Australian Bureau of Statistics, 1999)	Australian Bureau of Statistics. (1999). <i>Disability, ageing and carers: summary of findings</i> (No.4430.0). Canberra: ABS. Retrieved October 14, 2002, from AusStats database.	Report (put No. 4430.0 in the <i>Accession Number</i> field, October 14, 2002 in <i>Date</i> , AusStats database in <i>Type</i> )
<i>Census Information</i>	(Australian Bureau of Statistics, 2001)	Australian Bureau of Statistics. (2001). <i>Census of population and housing: B01 selected characteristics (First release processing) postal area 6050</i> . Retrieved November 20, 2002, from AusStats database.	Report (use <i>Date &amp; Type</i> fields for retrieved statement)

<i>Government Reports</i>	(Resource Assessment Commission, 1991)	Resource Assessment Commission. (1991). <i>Forest and timber enquiry: draft report</i> (No. 1). Canberra: Australian Government Publishing Service.	Report  (put No. 1 in the <i>Accession Number</i> field, Australian Government Publishing Service in <i>Institution</i> )
<b>Secondary Sources</b>	<b>In Text Examples</b>	<b>Reference List Examples</b>	
<i>Book</i>	... including neuralgia (Carini and Hogan, as cited in Thibodeau & Patton, 2002, p. 45) <b>OR</b> Carini and Hogan's study (as cited in Thibodeau & Patton, 2002, p. 45)	Thibodeau, G . A. & Patton, K. T. (Ed.). (2002). <i>The human body in health and disease</i> . St. Louis, Mo.: Mosby.  <b>Record the book that you actually sourced.</b>	Book
<i>Journal article</i>	Carini and Hogan's study (as cited in Patton, 2002) <b>OR</b> "... origins of neuralgia" (Carini and Hogan, as cited in Patton, 2002, p. 2154)	Patton, K. T. (2002). Neuralgia and headaches. <i>Science</i> , 400, 2153 -2155.  <b>Record the journal that you actually sourced</b>	Journal Article
<b>Other Sources</b>	<b>In-Text Example</b>	<b>Reference List Example</b>	
<i>Personal communication, e-mail and discussion lists with no web archive</i>	It was confirmed that an outbreak occurred in London (S. Savieri, personal communication, 24 April, 1999).	<b>Not included in reference list as they cannot be traced by the reader.</b>	Enter in-text citation manually.
<i>Films and videorecordings</i>	(Scorsese & Lonergan, 2000)	Scorsese, M. (Producer), & Lonergan, K. (Writer/Director). (2000). <i>You can count on me</i> [Motion picture]. United States: Paramount Pictures.	Film or Broadcast (put Scorsese, M and Lonergan, K in the <i>Director</i> field, Writer/Director in <i>Alternate Title</i> , Motion picture in <i>Medium</i> , United States in <i>Country</i> , Paramount Pictures in <i>Distributor</i> ) <b>You will need to edit the citation in your Word document to add (Producer)</b>

Television and radio programmes	(Crystal, 1993)	Crystal, L. (Executive Producer). (1993, October 11). <i>The MacNeil/Lehrer news hour</i> [Television broadcast]. New York and Washington, DC: Public Broadcasting Service.	Film or Broadcast (put Crystal, L. in the <i>Director</i> field, Executive Producer in <i>Alternate Title</i> , Television broadcast in <i>Medium</i> , New York and Washington DC in <i>Country</i> , Public Broadcasting Service in <i>Distributor</i> )
ERIC document (microfiche)	Davis and Lombardi (1996) put forward the proposal that...	Davis, R.K., & Lombardi, T.P. (1996). The quality of life of rural high school special education graduates. In <i>Rural goals 2000: Building programs that work</i> [Microfiche]. (ERIC Document No. ED394765).	Generic  (put Microfiche in the <i>Type of Work</i> field, ERIC Document No. ED394765 in <i>Publisher</i> )
E-mail discussion list – web archive	(Little, 2002)	Little, L. (2002, April 16). Two new policy briefs. Message posted to ECPOLICY electronic mailing list, archived at <a href="http://www.askeric.org/VirtualListserv_Archives/ECPOLICY/2002/Apr_2002/Msg00003.html">http://www.askeric.org/VirtualListserv_Archives/ECPOLICY/2002/Apr_2002/Msg00003.html</a>	Newspaper Article  In <i>Type of Article</i> put  Message posted to ECPOLICY electronic mailing list, archived at <a href="http://www.askeric.org/VirtualListserv_Archives/ECPOLICY/2002/Apr_2002/Msg00003.html">http://www.askeric.org/VirtualListserv_Archives/ECPOLICY/2002/Apr_2002/Msg00003.html</a>

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